



In the Name of Allah the Most Kind the Most Merciful

Praise belongs to Allah, Lord of the worlds, the All-Merciful, the Very Merciful. And may His choicest blessings and peace be upon our beloved prophet

Terms of Reference

Parents, Pupils and Community Committee

These terms of reference aim:

- To support the governing body and school leadership in fulfilling statutory duties
- To support and fulfill the strategic, critical and accountability role of the governing body
- Determining, monitoring and keeping under review, the behavior and safety of the pupils, school attendance, school trips, extended provision, parental & community engagement, policies, plans and procedures within which the school operate
- To provide a framework for effective self-evaluation, monitoring and evaluation, support and challenge by linking the work of committees to areas of the current SEF and key priorities in the SDP/SIP

The terms of reference will be reviewed annually by the Governing Body.

Membership

No fewer than 3 governors including the Headteacher

The committee may make recommendations to the governing body for co-option of non-governor members

Quorum

3 governors including the Head teacher

Meetings

The committee will meet at least once a term prior to the main governing body meeting, and otherwise as required.

The committee will receive reports from the school in sufficient detail to enable it to undertake its strategic responsibilities for planning, monitoring and evaluation. Whenever possible, reports will be shared in common across the school.

Terms of reference

- As and when required, to consider delivery, impact and progress relating to aspects of the SEF, SIP and the SDP that have been allocated to the Committee

- To monitor and evaluate the effectiveness of the school's engagement with parents and carers including monitoring the views of parents and carers on the overall provision offered by the school, and to provide feedback and to evaluate the ways in which the school actively responds to the views of parents and carers.
- To monitor and evaluate the effectiveness of partnerships in promoting learning and well-being and make recommendations to the other committees or the governing body to address any emerging issues.
- To ensure that a child protection policy that meets all requirements is in place and to publish the policy, and to monitor and evaluate the effectiveness of safeguarding procedures and make recommendations to the governing body to address any emerging issues
- To monitor and evaluate the impact of equality (gender, disability) policy and practices.
- To keep under review a behaviour and anti-bullying policy and to monitor and evaluate its implementation and impact.
- To keep under review reports to parents on pupil progress and to ensure that statutory requirements are met.
- To develop a policy on communications and consultation with parents, to make recommendations to the governing body for its implementation and to review its impact
- To consider ways in which home - school links can be further developed and improved and to make appropriate recommendations including the home-school agreement
- To draw up and keep under review a policy on attendance and to monitor the implementation and outcomes of the policy
- To develop and keep under review a policy on community use of the school and partnership with community groups
- To keep under review the extended school offer, including after school clubs , school performances and school journeys
- To set up and operate a system of liaison with the School Council
- To set up and operate a system of liaison with the Parents
- To monitor the effectiveness of collaboration and partnership working within the family of Al-Risalah Trust schools and evaluate the impact of provision
- To monitor how the school promotes community cohesion, partnership with local schools and evaluate the impact of provision
- To keep the complaints procedure under review and to monitor its impact
- To consider recommendations from external reviews of the school, for example, Ofsted inspection, Local Authority or Al-Risalah Trust review; to agree the actions needed to address any issues identified through external review; and to evaluate regularly the implementation of any plan agreed.
- To determine any other matters referred to the committee by the governing Body.

Signed by Chair of Governors.....Date.....