

## FREE SCHOOL MEAL APPLICATION FORM 2017-18

CHILDREN WHOSE PARENTS/CARERS RECEIVE ANY OF THE FOLLOWING ARE ENTITLED TO FREE SCHOOL MEALS:

- **Income Support (IS)**
- **Income based Job Seeker's Allowance (IBJSA)**
- **Child Tax Credit, provided they are not entitled to Working Tax Credit and have an annual income (as assessed by HM Revenue & Customs) that does not exceed £16,190**
- **The Guarantee element of the State Pension Credit**
- **Income related employment and support allowance**
- **Support under Part VI of the Immigration and Asylum Act 1999**
- **Working Tax Credit during the four-week period immediately after their employment finishes or after they start to work less than 16 hours per week**

*Children who receive IS or IBJSA in their own right are also entitled to receive free school meals.*

*Administration for the provision of free school meals is undertaken by the school. This form should be completed and returned to your child's school.*

### 1. DETAILS OF PARENT/CARER WITH QUALIFYING BENEFIT – COMPLETE IN BLOCK LETTERS

**SURNAME/FAMILY NAME** as it appears on your benefit letter:

**INITIAL:**  **TITLE:**  **PARENT DATE OF BIRTH:**

**NATIONAL INSURANCE NUMBER** OR **NATIONAL ASYLUM SEEKER NUMBER:**  
  /  /

### 2. DETAILS OF CHILD / CHILDREN REQUIRING FREE SCHOOL MEALS

SURNAME	FIRST NAME	DATE OF BIRTH	YEAR GROUP

### 3. DECLARATION

I declare that the information given on this form is true and complete and I undertake to inform the school if my entitlement to one of the qualifying benefits is terminated. I understand that I will be liable for any costs incurred in providing free school meals for my child(ren), should I fail to inform the school of the termination of my benefit.

I agree that you will use the information I have provided to process my claim for free school lunches and will contact other sources as allowed by law to verify my initial, and ongoing, entitlement to free school lunches.

I have read and I understand the above declaration.

**SIGNATURE** \_\_\_\_\_ (Parent/Guardian) **DATE** \_\_\_\_\_